



## Changing Time and/or Date on the ESNA Telephony Office Linx System

### **ESNA Telephony Office Linx**

#### ***Date***

- Go to main menu on ESNA (Telephony Office-Linx window).
- Choose "System" on the tool bar, then "Commands".
- Enter current date MM:DD:YYYY.
- Press "Execute".
- Choose "Exit".
- Minimize screen.



#### ***Time***

- Go to main menu as above.
- Choose "System" on the tool bar, then "Commands".
- Enter current time hh:mm (1:45pm would be entered 13:45).
- Press "Execute"
- Choose "Exit"
- Minimize screen.