



ESNA Telephony Office Linx

Voice Mail System

System Administration

How to Change Date and Time

(Must be done on the computer)

To Change Date:

1. Go to main menu on ESNA (Telephony Office-Linx window)
2. Choose System on the tool bar, then Commands
3. Enter current date
4. Example: Date 02-28-2000 The date will be set to February 28, 2000
5. Press Execute
6. Choose Exit
7. Minimize screen

To Change Time:

1. Go to main menu on ESNA (Telephony Office-Linx window)
2. Choose System on the tool bar, then Commands
3. Enter current time
4. Example: Time 13:45 The time will be set to 1:45 PM
5. Press Execute
6. Choose Exit
7. Minimize screen

Complements of:

Main Resource, Inc.
74 Evergreen Drive
Portland, ME 04103
800 362-6740

www.MainResource.com

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